



RESOURCE CONSERVATION DISTRICT of TEHAMA COUNTY
2 Sutter Street, Suite D, Red Bluff, California 96080

Minutes of the
RCDTC Board Meeting
June 16, 2021 9:15 AM

Directors Present: Jack Bramhall, Michael Vasey, Walt Williams, Tom Stroing, Tricia Parker Hamelberg, Cody MacKenzie, and Anne Read via phone.

Directors Excused: NA

Directors Unexcused: NA

Associate Directors Present: NA

Staff Present: Vicky Dawley, Kris Lamkin, Brin Greer, Emmy Westlake, Jennifer Zirkle, Riley Wills, Kevin Greer, Marianna Rangel, Rose Joseph, and Jon Barrett.

NRCS Staff Present: Jenna Ganoung

Visitors Present: Dave Schlom via phone at 9:30 a.m.

I. Introductions

M. Vasey began the meeting at 9:15 a.m.

II. Administer Oaths of Office to T. Stroing, T. Hamelberg, and C. McKenzie

All three recited the Oath and were sworn in at 9:20 a.m. to serve as an RCDTC director.

III. Public Comment

W. Williams noted that Dave Schlom was invited to attend and suspected that he will be able to join.

IV. Minutes of May 19, 2021 Board Meeting

The board reviewed and approved the minutes from May 19, 2021 Board Meeting of the Resource Conservation District of Tehama County.

Motion: W. Williams moved to approve the minutes of the May 19, 2021 meeting, as presented.

Second: J. Bramhall

Vote: Unanimous

V. Action Items

A. Approve FY 21-22 Budget

The board deferred this Action Item until after agenda item VI.A. Finance Report. The board reviewed and discussed the FY 21-22 Budget at 10:45 a.m.

Motion: W. Williams moved to approve the FY 21-22 Budget, as presented.

Second: J. Bramhall

Vote: Unanimous

B. Approve Contract with Yurok Tribe for East Sand Slough Side Channel Project and Authorize District Manager to Sign

The board reviewed, discussed, and approved the Contract and authorized District Manager signature contingent on only non-material changes.

Motion: W. Williams moved to Approve the Contract with Yurok Tribe for East Sand Slough Side Channel Project and Authorize District Manager to Sign, as modified.

Second: J. Bramhall

Vote: Unanimous

C. Approve Investigation into Changing the RCDTC Retirement Plan from a SIMPLE IRA to a 457 Plan

The board discussed the options and noted that the district would benefit from board assistance in this matter. M. Vasey will be available.

Motion: T. Parker-Hamelberg moved to Approve Investigation into Changing the RCDTC Retirement Plan from a SIMPLE IRA to a 457 Plan.

Second: C. McKenzie

Vote: Unanimous

D. Approve Potential Relocation to Building with Yard and Shop Co-located

Staff provided options for board discussion. An Ad-Hoc Committee including C. McKenzie, T. Stroing, and M. Vasey was established to help navigate through relocation options.

Motion: T. Stroing moved to Approve Potential Relocation to Building with Yard and Shop Co-located.

Second: W. Williams

Vote: Unanimous

VI. Finance Reports

A. Staff provided the Finance Report and lead a discussion regarding other agenda items related to the financial condition of the RCDTC for the June 16, 2021 Board Meeting.

Motion: J. Bramhall moved to approve the Finance Report

Second: W. Williams

Vote: Unanimous

VII. Approval of Warrants; there are no unbudgeted items this month

Motion: J. Bramhall moved to approve the Warrants

Second: A. Read

Vote: Unanimous

VIII. Discussion/Report Item:

A. NRCS Staff Report

Jenna Ganoung Natural Resource District Conservationist presented a detailed report on the current workload and program deadlines of NRCS. She noted that NRCS will collaborate with the RCDTC in developing the upcoming Local Working Group meeting.

B. District Manager Report

V. Dawley reviewed the District Manager report that was included in the board packet and added that staff will schedule a new board member orientation shortly.

C. Management Transition Discussion

Staff stated that there is a need to hire at least 3 full time employees to meet program deliverables within the forestry, agriculture, and administration sectors.

D. RCDTC Staff Reports

Staff updated the board on subjects in their Staff Reports that were included in the board packet. Staff thanked Emmy Westlake for her 5 years of service to the RCDTC and TCF. She stated that she was grateful for the opportunity.

E. Land Use Reports

None.

F. Other Report

None.

G. Board of Directors Comments

The board welcomed the 3 new board members to meet the goal of 7 directors. M. Vasey noted that he may not be able to attend the August board meeting due to harvest.

IX. Correspondence: Reviewed after meeting.

X. Adjourned: 11:55 a.m.

Next Meeting Date: July 21, 2021 9:15 a.m.

Respectfully Submitted,

Brin Greer, Outreach Education Manager

Anne Read, Board Secretary