



RESOURCE CONSERVATION DISTRICT of TEHAMA COUNTY
2 Sutter Street, Suite D, Red Bluff, California 96080

05Minutes of the
RCDTC Board Meeting & Special Finance Meeting
September 16, 2020 9:15 AM

Directors Present: Jack Bramhall, Scott Söder, Walt Williams Michael Vasey

Directors Present by Phone: Anne Read

Directors Excused: None

Directors Unexcused: NA

Staff Present: Vicky Dawley, Kris Lamkin, Brin Greer, Jennifer Zirkle, Emmy Westlake by phone, Rob Rianda and Jon Barrett

NRCS Staff: Jenna Ganoung, Carrie Wendt

I. Introductions

Scott Soder began the meeting at 9:18 a.m.

II. Public Communications

None

III. Minutes of August 19, 2020 Regular Meeting and Finance Meeting

The board reviewed the minutes from the August 19, 2020 Meeting of the Resource Conservation District of Tehama County noting a correction that Scott Soder lead the meeting and a change of wording from motioned to moved was requested in Action Item A.

Motion: Walt Williams moved to approve the minutes of the August 19, 2020 meeting, as corrected.

Second: Michael Vasey

Vote: Unanimous

IV. Action Items

A. Approve Website Update using Streamline

The board discussed the need for updating the RCDTC website to the ADA guidelines which is required for all Special Districts.

Motion: Michael Vasey moved approval for Streamline to update the RCDTC website.

Second: Walt Williams

Vote: Unanimous

V. Financial Reports

Review of Finance Reports-Discussion Item.

Staff provided the Finance Report and lead a discussion regarding other agenda items related to the financial condition of the RCDTC for the September 16, 2020 Board Meeting. K. Lamkin announced the upcoming audit of the RCDTC will be September 21, 22, and 23.

VI. Approval of Warrants; there are no unbudgeted items this month

Motion: Jack Bramhall moved to approve the Warrants as presented.

Second: Michael Vasey

Vote: Unanimous

VII. Discussion/Report Item:

A. NRCS Staff Report

Jenna Ganoung Natural Resource District Conservationist presented a detailed report on the current NRCS staff, workload, and program deadlines. Carrie Wendt presented an update on the contract status between Point Blue and the NRCS, her percentage of time within Tehama County and the technical assistance she is currently contracted to complete. She reviewed her non-profit's current focuses.

B. District Manager Report

V. Dawley reviewed the District Manager report that was included in the board packet, noting an award of a \$5,000 grant received by the Tehama Conservation Fund for a home education kit program. The kits have been very popular and were all picked up in the first two hours in week one of the program/project.

C. RCDTC Housing

Michael Vasey, chair of the housing sub-committee, presented four possible options to the board for housing. 1. Purchasing a lot and building 2. Leasing or renting a building 3. The possible lease/rent of a county owned property. 4. Purchasing the current building we are in. The board discussed the possibilities of all these options and our current financial position.

D. RCDTC Staff Reports

Staff updated the board on subjects in their Staff Reports that were included in the board packet.

E. Land Use Reports

S. Söder, chair of the RBRA sub-committee, provided an update on the Red Bluff Recreation Area (RBRA). Vicky Dawley reviewed a possible partnership among Chico State Enterprises (which currently utilizes the RBRA for learning workshop and field trips), RCDTC and the US Forest Service.

F. Other Report

None

G. Board of Directors Comments

Michael Vasey inquired about the possibility of adding additional board members to the RCDTC board. He noted that due to the large budget and the wide variety and scope of work our Resource Conservation District performs, additional board members could lend additional resources to the board and the RCDTC.

Walt William noted he may not be in attendance at the upcoming October meeting due to a vacation.

VIII. Correspondence: Reviewed after meeting.

IX. Adjourned: 11:23 a.m.

Next Meeting Date:

Regular Meeting & Special Meeting Finance, October 21, 2020.

Respectfully Submitted,

Emmy Westlake, Project Manager

Anne Read, Board Secretary